2019 Voting Delegate Process

**Congratulations** on your selection as an international HOSA Voting Delegate. This select group of individuals has a very important role guiding HOSA-Future Health Professionals into the future. Please take full advantage of this great opportunity to be a part of HOSA history!

### Duties of the Voting Delegate

The duties of the Voting Delegates are of utmost importance to the operation of a functioning student organization. HOSA is student-led; therefore, students are responsible for the governing of the affairs associated with the organization. The purpose of a Voting Delegate:

- Represent the chartered international association
- Conduct business of the organization, (i.e., HOSA Service Project selection)
- Elect the Executive Council

Voting Delegate duties are to:

- Review and act upon the business of the organization as presented by the Executive Council and the HOSA, Inc. Board of Directors
- Enact proposed changes to the HOSA Bylaws
- Approve the Nominating Committee’s Report
- Elect the Executive Council
- Represent their chartered association

### Educational Process of the HOSA Voting Delegate

The Voting Delegate process is an opportunity for members to direct the work of the organization. It is important for delegates to maintain focus on serving the best interests of members in each chartered association. Since delegates represent each of the chartered associations and bring to the process a variety of experiences and perspectives, it can be challenging for members to understand the impact of the business on the agenda as they synthesize the varying viewpoints for the sake of progress.

Therefore, it is recommended that the Voting Delegate be charged with learning about their role and responsibilities prior to, and during the ILC to maximize the potential of each delegate.

### Voting Delegate Eligibility

Voting Delegates will be **ineligible** to compete in competitive events at the ILC but a track of educational activities is available for participation and competition. Voting Delegates **CAN** participate and compete in the National Geographic Learning, a part of Cengage HOSA Academic Testing Center where winners will be announced at the Grand Awards Session on Saturday as well as Recognition Events except for Healthcare Issues Exam where recognition will take place at the Recognition Session on Friday evening.
Voting Delegate Time Allotment

Voting Delegate Involvement at the ILC – total 8 Hours plus state caucus time
- Orientation 3 hours
- Breakfast 2.5 hours
- Business Meeting 2.5 hours

Voting Delegate Work at the International Leadership Conference
HOSA will need the name and email address of each Voting Delegate so a Voting Delegate Packet can be emailed to each person instead of sending to the state advisor to disseminate.

Prior to ILC Arrival, Voting Delegates will be asked to:
- Read the Voting Delegate Packet.
- Review all officer applicant’s online YouTube links and resumes.

During ILC
There will be three (3) Voting Delegate sessions during ILC: Briefing (3 hours); Meet the Candidate (2.5 hours); Business Session (2.5 hours)

Wednesday, June 19, 1:00 – 4:00 PM Briefing (3 hours) Conducted by the Voting Delegate Coordinator
- Icebreaker
- Set Expectations
- Role/Responsibility/Purpose
- Examine How Voting Delegate Work Supports the HOSA Mission
- What is a Chartered Association Caucus? How Does It Work?
- Understanding Parliamentary Procedure Used at the ILC Business Session
- Prepare Questions for the Officer Candidates at Meet the Candidates
- VIP Speaker (optional)

At 2:00 PM, the Executive Council will come to the meeting and present the slate of candidates from the Nominating Committee.
- After the slate is presented, the Voting Delegates will continue with their meeting.
Voting Delegate Time Allotment

**Thursday, June 20, 9:00 – 11:30 AM Meet the Candidates** (2.5 hours)
- Continental Breakfast (will be served)
- Closed Session with Voting Delegates
  - Conducted by Executive Council and Voting Delegate Coordinator

Voting Delegates will meet Candidates. Executive Council will conduct this activity.

**Open Forum** – Informal “Meet the Candidates” Session
11:30 AM – 12:30 PM  1 hour
Candidates will be stationed around the room and Voting Delegates, as well as any HOSA member, can attend to meet the officer candidates in an open forum. Candidates will talk informally to the Voting Delegates and HOSA members as individuals or in a group setting.

**Thursday Afternoon**
Candidates will campaign, and Voting Delegates will meet with candidates and with their state officer team and other members from their state in an organized manner and/or caucus.

**Friday Morning June 21 – Business Meeting** (2.5 hours)
8:30 – 11:00 a.m. Note: the rationale for moving the Business Session to Friday is to give more time for the candidate to campaign and the Voting Delegate more time to caucus with his/her chartered association. If the Voting Delegate is not competing, this session can be held during competition time.

**Friday Evening – Recognition Session**
7:30 p.m.
Announcement of new Executive Council
See You Real Soon!